

## Department of Planning and Zoning

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*Mary O'Neil, AICP, Senior Planner*  
*Elsie Tillotson, Department Secretary*  
*Anita Wade, Zoning Clerk*



## Request for Proposals

June, 2015

The City of Burlington seeks a qualified **GIS technician** to complete mapping of all listed historic properties, districts, and sites within the City. Burlington has approximately 14 National Register Historic Districts, 25 individually listed National Register sites, 1 State Register listed Archaeological site, 3 National Register listed shipwrecks, and 8 eligible historic districts awaiting nomination. With individually listed Vermont State Register properties, the total number of surveyed historic properties exceeds 4,000.

Completed work may include separate map layers for each historic district and/or state register properties (by street, if appropriate.) Work should include attachment or link to informational pdfs for each resource. Building footprints shall be corrected, if inaccurate to assessor's records.

Work will be conducted under the oversight of the municipal Senior Programmer/Analyst to assure compatibility with existing ARC/GIS maps.

List of preferred skills includes digitizing polygons and scanning old plans/documents. It is anticipated that most resources may be mapped using existing data, which is varied in format.

Maximum compensation is \$7,900. The successful applicant will be required to enter into a contractual agreement defining the scope of work, submission deadlines, reporting schedule, and anticipated final product. No benefits are provided or assumed.

Interested parties should provide an application (either by mail, drop-in or email), supporting qualifications, references and work samples by July 15, 2015 to:

Mary O'Neil  
Certified Local Government Coordinator  
Planning and Zoning Office  
City Hall, 149 Church Street  
Burlington, VT 05401

Burlington is an Equal Opportunity Employer